



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE

Tanggapan ng Manananggol Pambayan

DOJ Agencies Building, NIA Road corner East Avenue, Diliman, 1100 Quezon City
PAO hotlines: (02)8426-20-75; (02)8426-28-01; (02)8426-24-50; (02)8426-29-87;
(02)8426-26-83 or (02)8929-94-36 local 106 or 107 during office hours
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website: www.pao.gov.ph



PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 21 MARCH 2024 **RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF FOUR (4) AIRCONDITIONING UNITS AS SPECIFIED UNDER PURCHASE REQUEST NO. 220-02-2024**, REFERRED TO PBAC ON 15 MARCH 2024, HELD AT THE PAO CENTRAL OFFICE LIBRARY VIA ZOOM VIDEO CALL MEETING

RESOLUTION

RECOMMENDING THE DELEGATION OF THE CONDUCT OF SMALL VALUE PROCUREMENT TO PAO-SUPPLY SECTION FOR THE PROCUREMENT OF FOUR (4) AIRCONDITIONING-UNITS AS SPECIFIED UNDER PURCHASE REQUEST NO. 220-02-2024, FOR PAO-NCR AND MIMAROPA REGIONAL OFFICES, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, the aforementioned Office is in urgent need of the supply for the subject items as described in detail in above stated purchase request to ensure unhampered performance of its duties and to prevent delays in its daily transactions;

WHEREAS, the aforementioned end-user unit forwarded a letter request for small value procurement to the PBAC for the subject item;

WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of Three Hundred Eighty Six Thousand and Four Hundred Pesos (Php. 386,400.00)¹;

WHEREAS, since the pursuit of a competitive bidding will result in the award of the contract only after the lapse of one hundred twenty (120) days from the start of the procurement process, said period may not be responsive to the immediate need of the Office

WHEREAS, considering that the PBAC previously issued a resolution dated 16 November 2018, delegating to the PAO-Supply Section the authority to undertake immediate procurement of goods and services in amounts less than one million pesos, in accordance with Annex "H" No. IV, Subsection (J) of the IRR of RA 9184, BAC Member **Dir. Marilyn Boongaling** moved to delegate to PAO-Supply Section the conduct of procurement of the subject item, duly seconded by BAC Member **Atty. Alem Abeya**, along with the other BAC Members present;

¹ Approved Budget for the Contract from the Financial Planning and Management Service

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), **HEREBY RESOLVE TO RECOMMEND TO THE HEAD OF THE PROCURING ENTITY, THE DELEGATION OF THE CONDUCT OF SMALL VALUE PROCUREMENT TO PAO-SUPPLY SECTION FOR THE PROCUREMENT OF FOUR (4) AIRCONDITIONING-UNITS AS SPECIFIED UNDER PURCHASE REQUEST NO. 220-02-2024, FOR PAO-NCR AND MIMAROPA REGIONAL OFFICES, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184**

APPROVED this 21st day of March 2024 at the Public Attorney's Office (PAO) Central Office, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines, and thru Zoom Video Call Meeting.

ATTY. JAN STEVEN S. DUNUAN
Chairperson, PBAC
Public Attorney V
Regional Public Attorney
PAO-Region III

ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

ATTY. RONALD R. MACOROL
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit

(On Official Business)
ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service

ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Public Attorney IV
Officer-In-Charge
Legal Research Service

Approved:
For and by the authority
Of the Chief Public Attorney

DIR. MARILYN S. BOONGALING
Director II
PAO-Administrative Service

ANA LISA M. SORIANO
Deputy Chief Public Attorney

Acceded By: (The TWG)

MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service

MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service

MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service

Prepared By: (The Secretariat)

ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff

MS. FILIPINA Y. ESPIRITU
Member, PBAC Secretariat
Librarian III
Legal Research Service

(On Leave)
ENGR. ANGELA M. MARAMAG-PRADO
Member, PBAC Secretariat
Computer Programmer I
General Services Division
Administrative Service

MR. JULIUS DONIVAN F. BARSANA
Member, PBAC Secretariat
Planning Officer I
Field Operations and Statistics Service

MR. ANDRIAN H. MARASIGAN
Member, PBAC Secretariat
Administrative Officer II
Supply Section, Administrative Service

PAC



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
Kagawaran ng Katarungan
 DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City
 Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

Trans. No. 2024-03-032

March 11, 2024

ATTY. JAN STEVEN S. DUNUAN
 Chairperson – PAO-Bids and Awards Committee
 Regional Public Attorney
 PAO-III

Sir:

Attached herewith are the approved Purchase Request needed by **PAO-NCR and MIMAROPA Regional Offices:**

No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	220-02-2024	2.0 HP Airconditioner, Split-type, Wall mounted	1	unit		
		2.5 HP Airconditioner, Split-type, Wall mounted	3	units		
		*** both with installation				
		(please refer to the attached TOR)				

TOTAL: 386,400.00

Prepared by:

DENVER CHRISTIAN P. LACANILAO
 Administrative Aide IV

Certified Correct by:

CARMELA L. FLORENDO
 OIC-Supply Section

Noted by:

ATTY. DEMITEER U. HUERTA
 Public Attorney IV/OIC
 Administrative Service



PURCHASE REQUEST

Entity Name: PUBLIC ATTORNEY'S OFFICE Fund Cluster: 61

Office/Section : NCR R.O.		PR No.: <u>220-02-2024</u>	Date: February 15, 2024		
		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Unit	Split type Wall mounted Airconditioner 2.0 HP	1	46,000.00	46,000.00
	Unit	Split type Airconditioner 2.5 HP	3	50,000.00	150,000.00
		Installation Cost for 3 units 2.5HP Split Type Inverter and 1 unit 2.0HP Split Type Inverter		190,400.00	190,400.00
					386,400.00

Purpose : For the use of PAO-NCR Regional Office & PAO-MIMAROPA Regional Office

Requested by: Signature : _____ Printed Name : <u>MARLON E. BUAN</u> Designation : <u>Regional Public Attorney, NCR</u>	Approved by: _____ ANA LISA M. SORIANO Deputy Chief Public Attorney
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PUBLIC ATTORNEY'S OFFICE
EXECUTIVE SERVICE

RECEIVED

FEB 22 2024

REC'D BY: _____ TIME: 11:40

PUBLIC ATTORNEY'S OFFICE
F.P.M.S.

RECEIVED

FEB 19 2024

REC'D BY: _____ TIME: 3:20

PUBLIC ATTORNEY'S OFFICE
SUPPLY SECTION

RECEIVED

FEB 16 2024

REC'D BY: _____ TIME: 4:49



(1)

/

OFFICE
 OF THE
 SECRETARY OF THE
 TREASURY
 DEPARTMENT OF THE TREASURY
 WASHINGTON, D. C.

[Faint handwritten signature or mark]



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF JUSTICE
PUBLIC ATTORNEY'S OFFICE
(*Tanggapan ng Manananggol Pambayan*)
NATIONAL CAPITAL REGION
*6th Floor, Justice Cecilia Muñoz Palma Hall, Department of Justice Building
Quezon City Hall Compound, 1104 Diliman, Quezon City*



February 15, 2024

DR. PERSIDA V. RUEDA-ACOSTA, DSD

Chief Public Attorney
Public Attorney's Office
DOJ Agencies Building
NIA Road cor. East Avenue
Diliman, Quezon City

**RE: REQUEST FOR SMALL VALUE PROCUREMENT OF SPLIT-TYPE
WALL MOUNTED AIR CONDITIONING UNITS WITH
INSTALLATION FOR PAO NCR REGIONAL OFFICE AND PAO
MIMAROPA REGIONAL OFFICE**

Greetings!

I hope this letter finds you well. I am writing to respectfully request for the approval and installation of four (4) air conditioning units in PAO-NCR Regional Office and PAO-REGION IV-B (MIMAROPA) Regional Office located at 6th floor Justice Cecilia Muñoz Palma Hall, DOJ Building Quezon City Hall Compound, Diliman, Quezon City.

The installed air conditioning units of the offices are still working but to the mere extent of releasing a weak air, neither cold nor hot but surely the air emitted is constant in getting weaker as days pass by. The air conditioning units were already repaired for numerous times but still not working in good condition. The numerous repairs conducted only lead to excessive unnecessary costs.

During extreme temperatures, especially on hot months, can have adverse effects on the health and well-being of our lawyers and staffs. Heat stress can lead to fatigue, dehydration, and even heat-related illnesses, all of which may result to stress and reduced work output. Installing an air conditioning unit will help create a safer and healthier work environment, minimizing the risk of such issues.

In addition, many of the tools and equipment we use in our daily operations are sensitive to temperature fluctuations. Excessive heat and humidity can lead to malfunctions, reduced efficiency, and even premature wear and tear.

By maintaining a controlled climate through an air conditioning system, we can extend the lifespan of our equipment and reduce maintenance costs.

It is not unknown to us that there is an advisory of the El Niño that is already taking place and will have its severity in the forthcoming months.

In relation to the aforementioned reasons, may I respectfully request for one (1) Split type Wall Mounted Air conditioner with 2.0 HP, if granted, will be installed in the separate room of Regional Public Attorney of NCR and three (3) Split type Air conditioner with 2.5 HP that will be installed in the room of the two regional offices.

May we find favor and grace on you as for the granting of this humble request. May you be continuously blessed as you are a constant blessing to everyone of us.

Very truly yours,

MARION E. BUAN
Regional Public Attorney, NCR

NCR/MEB/mj66



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF JUSTICE
PUBLIC ATTORNEY'S OFFICE
(Tanggapan ng Manananggal Pambayan)
NATIONAL CAPITAL REGION

6th Floor, Justice Cecilia Muñoz Palma Hall, Department of Justice Building
Quezon City Hall Compound, 1104 Diliman, Quezon City



BAGONG PILIPINAS

15 February 2024

ATTY. JAN STEVEN S. DUNUAN

Regional Public Attorney, PAO-Region III
Chairperson, PBAC

**RE : Request for Small Value Procurement of Split Type
Wall Mounted Airconditioner 2.0 HP and Split Type
Airconditioner 2.5 HP for PAO-National Capital Region
& PAO-Region IV-B (MIMAROPA) Regional Offices**

ATTY. DUNUAN:

In compliance with the Implementing Rules and Regulations of Republic Act No. 9184, the Public Attorney's Office through the undersigned respectfully requests for the small value procurement of the following item detailed as follows:

Item No.	DESCRIPTION	QTY.	ABC TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1.	- Split Type Wall Mounted Airconditioner 2.0 HP	1			
	- Split Type Wall Mounted Airconditioner 2.5 HP	3			
Grand Total			384,400		

For your consideration.

Respectfully yours

MARLON E. BUAN

Regional Public Attorney, NCR



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
 Tanggapan ng ManananggolPambayan
 Kagawaran ng Katarungan

DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
 Telephone No. (02) 8929-94-36 ; Fax Nos. (02) 89277-68-10 / (02) 8926-28-78



BAGONG PILIPINAS

Bids and Awards Committee

TERMS OF REFERENCE (TOR)

PROCUREMENT OF

**TWO (2) AIR CONDITIONING UNITS (with installation) FOR THE USE OF
 PAO-NCR RO and MIMAROPA RO FOR FY 2024**

(PURCHASE REQUEST NO. 220-02-2024)

1. Approved Budget for the Contract

The bidder shall bid for the items described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract in the amount of **THREE HUNDRED EIGHTY-SIX THOUSAND FOUR HUNDRED PESOS (Php 386,400.00)**, inclusive of all taxes applicable and bank and government charges payable.

2. Specifications:

TWO (2) AIR CONDITIONING UNITS (with installation)		
APPROVED BUDGET FOR THE CONTRACT (Php 386,400.00) Delivery Schedule: Within Fifteen (15) calendar days from the issuance of Notice to Proceed Payment terms: Immediately after the issuance of inspection and acceptance report for the complete delivery of goods.		
QUANTITY	PRODUCT	DELIVERY SCHEDULE
Three (3) units	Air-conditioning Units <ul style="list-style-type: none"> • 2.5HP • Split-type • Wall Mounted • Inverter • Fast-cooling • Quiet operation • With installation 	Fifteen (15) calendar days *For strict compliance. Subject to the rules on Liquidated damages
One (1) unit	<ul style="list-style-type: none"> • 2.0HP • Split-type • Wall Mounted • Inverter • Fast-cooling • Quiet operation • With installation 	

March 4, 2024

TECHNICAL WORKING GROUP:

Head:

ALMA E. PUNGO – LATOSA
 Director II
 Financial Planning and Management Service

Members:

THEO ARIBUR B. AVILA
 Administrative Officer V
 Human Resource Management and Development Division
 Administrative Service

MICHAEL M. MENDOZA
 Administrative Assistant III
 Cash Section
 Administrative Service



Certificate of Non-Availability of Stocks (CNAS)

As of Friday, March 15, 2024

Total No. of Items: 171

Product Code	Product Description	UOM	Price
26111702-BT-A01	BATTERY, dry cell, AAA	Pack	18.34
26111702-BT-A02	BATTERY, dry Cell, size AA	Pack	20.49
44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacit	Unit	9,534.72
44121612-BL-H01	BLADE, for general purpose cutter/utility knife	Tube	16.37
47131604-BR-S01	BROOM (Walis Tambo)	Piece	124.80
47131604-BR-T01	BROOM (Walis Ting-Ting)	Piece	26.00
13111201-CF-P02	CARBON FILM, legal	Box	238.54
44121710-CH-W01	CHALK, white enamel	Box	32.97
47131829-TB-C01	CLEANER, toilet and urinal	Bottle	41.60
47131805-CL-P01	CLEANSER, scouring powder	Can	23.92
60121413-CB-P01	CLEARBOOK, A4	Piece	35.16
60121413-CB-P02	CLEARBOOK, legal size	Piece	36.36
44122105-BF-C01	CLIP, backfold, 19mm	Box	9.36
44122105-BF-C02	CLIP, backfold, 25mm	Box	15.60
44122105-BF-C03	CLIP, backfold, 32mm	Box	25.56
44122105-BF-C04	CLIP, backfold, 50mm	Box	60.32
14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	Box	1,973.92
43211708-MO-O02	COMPUTER MOUSE, Wireless	Unit	161.92
44121801-CT-R02	CORRECTION TAPE	Piece	14.80
44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	Piece	31.72
44111515-DF-B01	DATA FILE BOX	Piece	77.20
44122011-DF-F01	DATA FOLDER	Piece	83.01
44103202-DS-M01	DATER STAMP	Piece	434.95
43211507-DSK001	DESKTOP FOR BASIC USERS	Unit	24,793.60
43211507-DSK002	DESKTOP FOR MID-RANGE USERS	Unit	42,390.40
47131811-DE-P03	DETERGENT POWDER, all-purpose	POUCH	54.08
52161535-DV-R01	DIGITAL VOICE RECORDER	Unit	7,339.16
47131803-DS-A01	DISINFECTANT SPRAY, aerosol, 400g (min)	Can	139.89
45121517-DO-C02	DOCUMENT CAMERA, 8 MP	Unit	23,623.60
44103109-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart	6,947.20
40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	Unit	1,222.00
40101604-EF-G01	ELECTRIC FAN, industrial, ground type	Unit	1,109.68
40101604-EF-S01	ELECTRIC FAN, stand type	Unit	856.86
44121506-EN-D01	ENVELOPE, Documentary, A4	Box	829.92
44121506-EN-X01	ENVELOPE, Expanding, Kraft	Box	939.95

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44121506-EN-X02	ENVELOPE, expanding, plastic	Piece	30.49
44121506-EN-M02	ENVELOPE, Mailing	Box	432.52
44121504-EN-W02	ENVELOPE, Mailing, With Window	Box	512.72
43201827-HD-X02	EXTERNAL HARD DRIVE	Unit	3,014.96
44122118-FA-P01	FASTENER, metal	Box	94.64
44111515-FO-X01	FILE ORGANIZER, Expanding, Plastic, 12 pockets	Piece	90.20
44122018-FT-D01	FILE TAB DIVIDER, A4	SET	11.13
44122018-FT-D02	FILE TAB DIVIDER, legal	Set	14.23
46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	Unit	1,144.00
43202010-FD-U01	FLASH DRIVE, 16 GB Capacity	Piece	166.40
47131802-FW-P02	FLOOR WAX, paste type, red	Can	309.76
44122011-FO-T03	FOLDER with Tab, A4	Pack	379.60
44122027-FO-P01	FOLDER, pressboard	Box	952.64
31201610-GL-J01	GLUE, All Purpose	Jar	62.14
73101612-HS-L01	HAND SOAP, LIQUID, 500ml	Bottle	42.95
55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	Book	37.21
44103105-CA-C02	Ink Cartridge, Canon CL-811, Colored	Cart	1,178.32
44103105-CA-B04	Ink Cartridge, Canon PG-740, Black	Cart	861.12
44103105-CA-B02	Ink Cartridge, Canon PG-810, Black	Cart	892.32
44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), BLACK	Cart	231.90
44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), CYAN	Cart	242.20
44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), MAGENTA	Cart	242.20
44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), YELLOW	Cart	242.20
44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), BLACK	Cart	852.80
44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), TRI-COLOR	Cart	1,048.32
44103105-HP-T10	INK CARTRIDGE, HP C9352AA, (HP22), TRI-COLOR	Cart	1,053.52
44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), BLACK	Cart	880.88
44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), TRI-COLOR	Cart	1,047.28
44103105-HP-T35	INK CARTRIDGE, HP CD888AA (HP703), TRI-COLOR	Cart	419.12
44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), BLACK	Cart	1,541.28
44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), TRI-COLOR	Cart	1,066.00
44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), BLACK	Cart	1,970.80
44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704) BLACK	Cart	419.12
44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678) BLACK	Cart	404.56
44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678) TRI-COLOR	Cart	404.56
44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680) TRI-COLOR	Cart	424.32
44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680) BLACK	Cart	424.32
44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955) CYAN ORIGINAL	Cart	982.80
44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955) MAGENTA ORIGINAL	Cart	982.80
44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955) YELLOW ORIGINAL	Cart	982.80
44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955) BLACK ORIGINAL	Cart	1,294.80
44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL) CYAN ORIGINAL	Cart	1,339.52
44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL) MAGENTA	Cart	1,339.52
44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL) YELLOW	Cart	1,339.52

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44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL) BLACK ORIGINAL	Cart	1,817.92
44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905) MAGENTA ORIGINAL	Cart	468.00
44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905) YELLOW ORIGINAL	Cart	468.00
44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905) BLACK ORIGINAL	Cart	774.80
10191509-IN-A01	INSECTICIDE, aerosol type	Can	139.36
43211503-LAP002	LAPTOP, LIGHTWEIGHT	unit	46,800.00
43211503-LAP001	LAPTOP, MID-RANGE	unit	42,380.00
39101628-LB-L01	LIGHT EMITTING DIODE (LED), Light Bulb	Piece	75.61
39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	Piece	205.82
44121716-MA-F01	MARKER, fluorescent	Set	31.11
44121708-MP-B01	MARKER, permanent, black	Piece	8.27
44121708-MP-B02	MARKER, permanent, blue	Piece	8.27
44121708-MP-B03	MARKER, permanent, red	Piece	8.27
44121708-MW-B01	MARKER, whiteboard, black	Piece	9.65
44121708-MW-B02	MARKER, whiteboard, blue	Piece	9.65
44121708-MW-B03	MARKER, whiteboard, red	Piece	9.65
56101504-CM-B01	MONOBLOC CHAIR, beige	Piece	341.12
56101504-CM-W01	MONOBLOC CHAIR, white	Piece	341.12
43211708-MO-O01	MOUSE, OPTICAL	Unit	149.76
45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min	Unit	16,588.00
14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	PAD	52.00
14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	PAD	37.06
14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	PAD	59.28
44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	Box	8.82
44101603-PS-M01	PAPER SHREDDER	Unit	5,699.20
44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	Unit	9,297.60
14111507-PP-C02	PAPER, Multi-Purpose, 70gsm (min.), Legal	Ream	158.91
14111507-PP-C01	PAPER, Multi-Purpose, A4	REAM	137.74
44121706-PE-L01	PENCIL, Lead/Graphite, With Eraser	Box	44.71
55121905-PH-F01	PHILIPPINE NATIONAL FLAG	Piece	284.84
43212105-PR-L01	PRINTER, Laser, Monochrome	Unit	2,636.89
44101602-PU-P01	PUNCHER, paper, heavy duty	Piece	153.92
47131501-RG-C01	RAGS	Bundle	69.47
44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	Cart	77.43
44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	Cart	77.94
44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	Cart	818.48
44122101-RU-B01	RUBBER BAND, No. 18	Box	135.20
60121524-SP-G01	SIGN PEN, Extra fine tip, black	Piece	22.20
60121524-SP-G02	SIGN PEN, Extra fine tip, blue	Piece	22.20
60121524-SP-G03	SIGN PEN, Extra fine tip, red	Piece	22.20
44121905-SP-F01	STAMP PAD, felt	Piece	39.92
31151804-SW-S01	STAPLE WIRE, standard	Box	23.76
14111514-NB-S01	STENO NOTEBOOK	Piece	14.04
14111514-NB-S02	STENO NOTEBOOK		14.04

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31201502-TA-E01	TAPE, electrical	Roll	19.45
31201503-TA-M01	TAPE, masking, 24mm	Roll	55.68
31201503-TA-M02	TAPE, MASKING, 48mm	Roll	121.16
31201517-TA-P01	TAPE, packaging, 48mm	Roll	22.36
31201512-TA-T02	TAPE, transparent, 48mm	Roll	22.57
14111704-TT-P04	TISSUE, Interfolded Paper Towel	Pack	33.80
44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	Cart	3,567.20
44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	Cart	5,002.40
44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	Cart	5,575.44
44103103-HP-B14	TONER CART, HP CB540A, Black	Cart	3,603.60
44103103-BR-B16	Toner Cartridge, Brother TN-456 Black, High Yield	Cart	4,564.56
44103103-BR-C03	Toner Cartridge, Brother TN-456 Cyan, High Yield	Cart	7,716.80
44103103-BR-M03	Toner Cartridge, Brother TN-456 Magenta, High	Cart	7,716.80
44103103-BR-Y03	Toner Cartridge, Brother TN-456 Yellow, High Yield	Cart	7,716.80
44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	Cart	3,439.28
44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	Cart	7,705.36
44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	Cart	4,152.72
44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	Cart	3,598.40
44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	Cart	2,608.32
44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	Cart	2,897.44
44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	Cart	2,897.44
44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	Cart	2,897.44
44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	Cart	4,495.92
44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black,	Cart	3,194.88
44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black,	Cart	5,822.96
44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black,	Cart	8,658.00
44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet,	Cart	3,367.52
44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	Cart	10,908.56
44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LJ	Cart	2,856.88
44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LJ	Cart	2,943.20
44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LJ	Cart	2,943.20
44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LJ	Cart	2,943.20
44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black	Cart	7,803.12
44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan	Cart	9,783.28
44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow	Cart	9,783.28
44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta	Cart	9,783.28
44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black	Cart	3,439.28
44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan	Cart	4,063.28
44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow	Cart	4,063.28
44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta	Cart	4,063.28
44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), black	Cart	4,328.48
44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	Cart	5,592.08
44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	Cart	5,592.08
44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	Cart	5,592.08

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44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	Cart	4,155.84
47121701-TB-P04	TRASHBAG, XXL size	Pack	130.00
31151507-TW-P01	TWINE, plastic	Roll	66.62
60121124-WR-P01	WRAPPING PAPER, kraft	Pack	161.20

**This certificate is valid within fifteen (15) days upon the date of issuance; Items indicated above are currently not available from the Procurement Service and agency may procure thru other sources in accordance with 2016 Revised IRR of RA 9184.*